

This Privacy Policy sets forth how K & M Elevator (“we” or “us”) collects, uses, handles, and discloses your personal data when interacting with our website (“Site”) and any other K & M Elevator applications, tools, products, or services (collectively, “Services”).

This Site is provided by K & M Elevator 3220 Bryan Avenue, Fort Worth, TX 76110.

We may modify this Privacy Policy from time to time. The date of the most recent revision is listed at the top of this Privacy Policy. All updates will be posted to this page. The first time you use these Services following an update or revision to the Privacy Policy, you will be required to accept the revised Privacy Policy.

## **Information We Collect**

### **Information You Provide to Us**

Some of the information that we collect is personal information that you provide directly to us through your use of our Services. This information may include your name, email address, physical address, phone number, credit card number or other payment information and any other information you may submit. We collect this information when you, for example, make a donation, make a purchase, sign up to receive email or text message updates or notifications, fill out a form, participate in a survey or other promotion, or communicate with us through a third-party social media site. K & M Elevator does not sell or share end-user information to third parties.

### **Information Gathered Through Use of Our Services**

In addition to information that you provide directly to us, when you interact with or use our Services, we automatically collect certain information about you. This includes, for example:

- Information relating to any transactions made through our services, such as donation or purchase amounts and date and time of the transaction.
- Information relating to the device you used to interact with our Services, such as operating system, mobile network, and unique identifiers.
- Information relating to your approximate location based on your IP address.
- Information collected by cookies, web beacons, and other similar tracking technologies that allow us to improve the Services and automate certain aspects of your experience (including pre-populating forms), and allow us to track visits to the Services.

### **Information Gathered From Third Parties**

In certain situations, we may obtain your information from third parties that we combine with the information we have collected from you directly or through your use of the Services.

## **How We Use Your Information**

We may use or disclose the information that we collect from you in the following ways:

- Provide, maintain, and improve our Site and Services;
- Respond to your queries, emails, submissions, comments and requests, and to provide other customer service;
- Provide administrative notices, technical updates, security alerts, and other messages about the administration of the Site or Services;
- Respond to law enforcement requests when we believe that such disclosure is authorized or required by an applicable law, court order, or governmental regulation;
- Respond to your requests under data privacy laws and regulations;
- Detect, investigate, and prevent fraudulent transactions and enforce and apply the terms and conditions of the Site (including investigations of potential violations thereof);
- For any other purpose described to you when we collect your information;
- In a situation where information may be disclosed or transferred as one of the assets of K & M Elevator; and
- For any other acceptable purposes as set forth in the data privacy laws and regulations that apply to your information.

## **Donations and Credit Card Information**

If you contribute to, or make a purchase from K & M Elevator online, your credit card information is collected solely for the purpose of processing that contribution or purchase. Your credit card information is not maintained by K & M Elevator, nor is it disclosed to anyone, for any purpose other than for processing your contribution or purchase.

## **Use of Services By Minors**

This Site is not intended for users under the age of 18. We do not knowingly solicit or collect information from users under the age of 18 and do not authorize users under the age of 18 to use the Site.

## **Links to Other Sites**

This Privacy Policy applies only to websites and services owned by the K & M Elevator. It does not apply to any third-party websites or applications, including those that are linked to by K & M Elevator on its website. Those sites will have their own privacy policies that may differ from that of K & M Elevator, and we recommend you review any such privacy policy and practices of third-party websites.

## **How to Contact Us**

If you have any questions about the Services provided, or the Privacy Policy, please contact us at:

K & M Elevator

3220 Bryan Avenue, Fort Worth, TX 76110